



CAREER ACCELERATOR JANUARY 2021

Scheduling & Cancellation

Group Coaching Sessions

- Live group coaching sessions are 90 minutes long and happen through Zoom video conferencing.

Zoom meeting link for group coaching: <https://us02web.zoom.us/j/5146923744>

Meeting ID: 514 692 3744

Password: *Passion* (capital P)

- Meeting Time: 5:00 – 6:30 pm EST

- Group Session Dates:

1. Monday, December 21, 2020 (Kick-Off session – plan for 2 hours)
2. Monday, January 4, 2021
3. Saturday, January 9, 2021 11:30 am - 1:00 pm
4. Monday, January 18, 2021
5. Monday, February 1, 2021
6. Monday, February 8, 2021
7. Monday, February 15, 2021
8. Monday, March 1, 2021
9. Monday, March 8, 2021
10. Monday, March 15, 2021
11. Monday, April 5, 2021
12. Monday, April 12, 2021
13. Monday, April 19, 2021
14. Monday, May 3, 2021
15. Monday, May 10, 2021
16. Monday, May 17, 2021
17. Monday, June 7, 2021
18. Monday, June 14, 2021
19. Monday, June 21, 2021

- All GROUP sessions will be recorded and placed inside the Career Portal within 48 hours from the session; no cancellations are available as you can watch the replays.

Private Coaching Sessions

- All private sessions **MUST** be scheduled by you and used within the program time. You get 2 sessions every month and they may NOT roll over into the next month.
- You are responsible for scheduling your private sessions with us using the links below:

Schedule link for private coaching TANJA: <https://calendly.com/hitsplits-tanja/laser-coaching-session>

Schedule link for private coaching SAMIH: <https://calendly.com/hitsplits-samih/laser-coaching-session>

- Private one-on-one sessions are 50 minutes long and happen through Zoom audio conferencing. ***You will also receive the meeting ID and link as well as the password in your email confirmation upon booking a session. Make sure to add the session to your calendar.

Zoom meeting link for coach Tanja: <https://us02web.zoom.us/j/5146923744>

Zoom meeting link for coach Samih: <https://us04web.zoom.us/j/3540241374>

Password for both: *Passion* (capital P)

- Please fill out the **Pre-Session Form** 24 hours before your session:

<https://forms.gle/EFiBbEsFdoyRzF9u9>

- It is in YOUR best interest to refrain from multitasking during group AND private sessions.
- If you cannot find a time slot that fits your schedule, send us a message or an email and we will do our best to figure it out: tanja.senica@hitsplits.com & samih.terhzaz@hitsplits.com
- Life happens; therefore, you get to benefit from 1 emergency reschedule in your program, which means you can cancel a PRIVATE session within 24 hours and still reschedule it for free once.
- Any other cancelled private sessions with less than 24-hour notice will be forfeited.
- If 10 minutes late without prior notice, the session is considered a no-show and will be forfeited.

Anytime Support

- Private Voxer group: for audio and messaging – you can also reach out to me personally
- Email support for documents, etc.: tanja.senica@hitsplits.com & samih.terhzaz@hitsplits.com